



heat transfer society

ANNUAL GENERAL MEETING

Thursday 6 March 2014

Annual General Meeting Notice

AGENDA

1. Minutes of Previous Meeting and Matters Arising
2. Chairman's Report
3. Mike Ackrill Trophy
4. Treasurer's Report
5. Approval of Accounts
6. Election of Officers and Committee
7. Election of Auditors and Auditing System
8. Resolutions
9. Any Other Business

The AGM will start at 6 pm and a buffet will be available from 5:30 pm.

Venue

Fountains Abbey, 109 Praed Street, London, W2 1RL. Nearest station is Paddington.

Enquiries

Martin Gough, Tel: 01789 400 401, Email: martin.gough@calgavin.co.uk

Elections to the committee

Anyone seeking election to the committee should complete the following form and return to
Colin Weil, Hon. Secretary, 7 Sequoia Park, Pinner, Middlesex, HA5 4BS
by Friday 28 February 2014, or bring with you to the meeting.

2014/2015 Committee

We nominate _____ (print name) for the following **hts** post
(please circle the one applicable):

Honorary Chairman / Honorary Secretary / Honorary Treasurer / Committee Member

and can confirm that the nominee is prepared to stand.

	Signature	Print name	Date	Mem. No.
Proposer				
Seconder				