



heat transfer society

ANNUAL GENERAL MEETING

Tuesday 6 March 2012

Annual General Meeting Notice

AGENDA

1. Minutes of Previous Meeting and Matters Arising
2. Chairman's Report
3. Mike Ackrill Trophy
4. Treasurer's Report
5. Approval of Accounts
6. Election of Officers and Committee
7. Election of Auditors and Auditing System
8. Resolutions
9. Any Other Business

The AGM will start at 7 pm and a buffet will be available from 6:15 pm

Venue

The Barley Mow, 104 Horseferry Road, London, SW1P 2EE. Nearest tube stations are St James's Park and Victoria.

Enquiries

Martin Gough, Tel: 01789 400 401, Email: martin.gough@calgavin.co.uk

Elections to the committee

Anyone seeking election to the committee should complete following form and return to
Colin Weil, Hon. Secretary, 7 Sequoia Park, Pinner, Middlesex, HA5 4BS
by Friday 2 March 2012, or bring with you to the meeting.

2012/2013 Committee

We nominate _____ (print name) for the following **hts** post
(please circle the one applicable):

Honorary Chairman / Honorary Secretary / Honorary Treasurer / Committee Member
and can confirm that the nominee is prepared to stand.

	Signature	Print name	Date	Mem. No.
Proposer				
Seconder				