



The Annual General Meeting of the Heat Transfer Society

AGENDA

1. Minutes of Previous Meeting and Matters Arising
2. Chairman's Report
3. Mike Ackrill Trophy
4. Treasurer's Report
5. Approval of Accounts
6. Election of Officers and Committee
7. Election of Auditors and Auditing System
8. Resolutions
9. Any Other Business

The AGM will start at 7 pm and a buffet will be available from 6.15 pm

*Venue is CB&I John Brown Ltd
40 Eastbourne Terrace, London W2 6LG*

Nearest tube station is Paddington

**CB&I would appreciate it if you advise them in advance of your intention to attend.
Please give your name and affiliation to Russell Skinner (RSkinner@cbi.com)**

*Car parking is available but please advise when stating your intention to attend.
Note that this venue is now inside the Congestion Zone*

**Anyone seeking election to the committee should complete and return the
nomination form given below.**

Enquiries to Martin Gough

Tel: 01789 400401

www.hts.org.uk

2008/2009 Committee

We nominate _____ (print name) for the following **hts** post
(please circle the one applicable):

Honorary Chairman / Honorary Secretary / Honorary Treasurer / Committee Member

and can confirm that the nominee is prepared to stand.

	Signature	Print name	Date	Mem. No.
Proposer				
Seconder				

Please return to

Colin Weil, Hon. Secretary, 7 Sequoia Park, Pinner, Middlesex, HA5 4BS

by Tuesday 4 March 2008, or bring with you to the AGM.