



MINUTES OF THE ANNUAL GENERAL MEETING HELD USING TEAMS ON FRIDAY 10TH MARCH 2023

PRESENT:	Committee	Members
	D Norton (Hon Chairman)	Fernando Aquirre
	S Parsons (Hon Secretary)	Chris Hart
	R Skinner (Hon Treasurer)	
	S W Earland (Hon. Treasurer)	
	H Ashraf	
	K Baksh	
	D J Evans	
	M Gough	
	T Griffin	
	M Moore	
	D King	
	S Parsons	
	M Robins	
	R Skinner	
	C Weil	
APOLOGIES:	S Parmar	
	J Rose	
	P Siggery	
	P Vannan	
	H Zettler	

1. MINUTES OF PREVIOUS AGM AND MATTERS ARISING

Note: This AGM was held virtually.

The minutes of the previous Annual General Meeting held on Thursday 10th March 2022 were reviewed. There were no corrections.

It was proposed by Kassem Baksh and seconded by Simon Earland that the minutes be accepted as a true record of the 2022 AGM. This was agreed by a unanimous vote.

See AGM agenda attached to the end of these notes.

Matters Arising: See Any Other Business.

2. CHAIR'S REPORT

The Chair gave his report as a PowerPoint presentation. The relevant slides are inserted here. Any comments or votes related to an individual slide are included below the report.

HTS AGM - 2023

via Teams

Agenda

- Minutes of Previous Meeting and Matters Arising
- Chairman's Report
- Mike Ackrill Trophy
- Treasurer's Report
- Approval of Accounts
- Election of Officers and Committee
- Election of Auditors and Auditing System
- Resolutions
- AOB

Minutes of Meeting – AGM 2023

- Held on Friday 10th March 2022 via Teams/Zoom
- 17 Attendees
- Matters arising



Chairman's Report

- Acknowledgements
- Changing of the Guard
- Membership :
- Forum Events: Mike Ackrill Trophy
- Collaborations



HTS Forum Events - Mike Ackrill Trophy

- April 2022: Wilde Analysis Limited
 - Alex Jones / Brian Miller
 - Ansys Engineering Simulation Technologies for Heat Transfer
- November 2022: Hexxcell Limited
 - Dr Francesco Coletti
 - Artificial Intelligence for Thermal Systems: the Good, the Bad, the Hybrid



Treasurer's Report - 2023

- Membership Status:
- Number of members paying £15 123
- Number of life members or fellows paying nothing 13
- Number of overseas members paying nothing 8
- Number of award winners paying nothing 4
-
- Total number of members 149
-
- In addition:
- Number paying £7 6
- Number paying less than £7 3



Review / Approval of Accounts

INCOME

	2022	2021
Subscriptions	£1,817.00	£1,945.00
AGM and Forums	£0.00	£0.00
Annual Dinner	£3,661.00	£0.00
	£5,478.00	£1,945.00
National Westminster Clubs/Societies Account Interest	£0.19	£0.01
National Savings Bank Deposit Account Interest	£2.04	£0.22
Mailshots	£0.00	£0.00
Ties	£0.00	£0.00
Refund of unauthorised direct debit payments	£0.00	£0.00
Dinner raffle	£0.00	£0.00
Conferences / Exhibitions	£0.00	£0.00
	£2.23	£0.23
Total	£5,480.23	£1,945.23



Review / Approval of Accounts

EXPENDITURE

	2022	2021
AGM and Forums	£201.50	£0.00
Annual Dinner	£7,491.00	£0.00
Subscription Refunds	£0.00	£0.00
	£7,692.50	£0.00
Unauthorised direct debit payments	£0.00	£0.00
Postage/Printing/Stationery/Sundries	£611.56	£122.92
Registry of Friendly Societies	£0.00	£0.00
Insurance	£127.68	£372.84
Donation (dinner raffle)	£0.00	£0.00
Conferences / Exhibitions	£0.00	£0.00
HTS Award	£0.00	£0.00
Web Site	£171.33	£106.67
	£910.57	£602.43
Total	£8,603.07	£602.43



Review / Approval of Accounts

FINANCIAL REPORT FOR YEAR ENDING 31 DEC 2022

STATEMENT

	2022	2021
Balance Brought Forward	£13,011.65	£11,668.85
Plus Income	£5,480.23	£1,945.23
Less Expenditure	£8,603.07	£602.43
Balance Carried Forward	£9,888.81	£13,011.65

ACCOUNT SUMMARY

Balances given as at 31 December

	2022	2021
National Westminster Bank Current Account	£7,578.39	£10,703.46
National Westminster Bank Clubs/Societies Reserve Account	£117.21	£117.02
National Savings Bank Deposit Account	£2,193.21	£2,191.17
Total	£9,888.81	£13,011.65

Excess Income over Expenditure	-£3,122.84	£1,342.80
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Election of Officers and Committee

- Chairman: David Norton
- Secretary: Simon Parsons
- Treasurer: Russell Skinner / Simon Earland

• Committee:

H Ashraf	K Baksh	D Evans	D Gibbons
M Gough	T Griffin	D King	M Robins
C Weil	J Rose	S. Parmar	P Siggery
P Vannan	H Zettler		



Election of Auditors and Auditing System

The Society is able to disapply the need for a full audit in accordance with the Friendly Societies Act 1974, as amended by the Deregulation (Industrial and Provident Societies) Order 1996 and required by the Financial Conduct Authority. A vote of reaffirmation for un-audited accounts is required at the AGM each year.

Resolutions

Code of Conduct:

Proposed Wording:

It is the policy and practice of the Heat Transfer Society to observe and encourage the highest standard of ethical conduct from all officers, committee members and members.

The Society encourages behaviour in a manner that is lawful and complies with current moral and community standards.

Any Other Business

- HTS Conference



The following are the discussions related to the agenda and Chair's slides.

3. MIKE ACKRILL TROPHY

Selection of the winners should be based on the Forum that most moves the industry forward, and/or has the greatest technical relevance, and/or shows that the presenter put 'extra effort' into the preparation of their material. The President's presentation should not be considered as a possible winner.

The individual Forums are listed within the Chair's slides.

The winner, chosen by the AGM attendees is:

- November 2022: Hexxcell Limited
 - Dr. Francesco Coletti
 - Artificial Intelligence for Thermal Systems: the Good, the Bad, the Hybrid

4. MEMBERSHIP INCLUDING TREASURER'S REPORT

The Financial Report for the year ending December 2022 was presented. The report has been reviewed by Dave Evans. The accounts will be made available to the members on the HTS website.

The treasurer noted that there is an ongoing discussion with the current account bank, who are suggesting that our bank account should be classified as belonging to a business.

5. APPROVAL OF ACCOUNTS

Approval of the reviewed accounts was proposed by Colin Weiland seconded by Kassem Baksh. The accounts were approved by a unanimous vote.

6. ELECTION OF OFFICERS AND COMMITTEE

Officers:

The Officers' nominations below were elected unanimously.

Chairman	David Norton	proposed by	K. Baksh	seconded by	S. Earland
Secretary	Simon Parsons	proposed by	C. Hart	seconded by	T. Griffin
Treasurer	Russel Skinner	proposed by	C. Weil	seconded by	K. Baksh

Committee:

All current members of the committee, with the exception of Mike Moore, have said they wish to continue.

Due to the complications of a virtual meeting, it was proposed by Simon Parsons and seconded by David Norton that a single vote by the committee was acceptable to propose and elect all the committee members.

The nominations below were elected unanimously.

H Ashraf	proposed by	seconded by
K Baksh	proposed by	seconded by
S Earland	proposed by	seconded by
D Evans	proposed by	seconded by
D Gibbons	proposed by	seconded by
M Gough	proposed by	seconded by
T Griffin	proposed by	seconded by
D King	proposed by	seconded by
M Robbins	proposed by	seconded by
J Rose	proposed by	seconded by
P Siggery	proposed by	seconded by
P Vannan	proposed by	seconded by
C Weil	proposed by	seconded by
H Zettler	proposed by	seconded by

Chris Hart requested to join the committee and his membership was proposed by Simon Earland and seconded by Tim Griffin. He was accepted unanimously by the existing committee members.

Mike Moore requested to resign from the committee and the Chairman thanked him for his many years of service to the Heat Transfer Society and the committee.

7. ELECTION OF REVIEWERS AND SELECTION OF AUDITING SYSTEM

The Society is able to disapply the need for a full audit in accordance with the Friendly Societies Act 1974, as amended by the Deregulation (Industrial and Provident Societies) Order 1996 and required by the Financial Conduct Authority. A vote of reaffirmation for unaudited accounts is required at the AGM each year. It was so proposed by Colin Weil and seconded by Dave Evans and approved by a unanimous vote.

8. RESOLUTIONS

With respect to the standing resolution recommending that the committee should develop a Code of Conduct for the Society's members. The chair presented the wording (see report). It was agreed that the code of conduct should be added to the membership application, including an online version. **ACTION BY SIMON EARLAND**

9. ANY OTHER BUSINESS

9.1. David Norton outlined an idea of Simon Parsons to host a conference prior to the annual dinner in March 2024. It was agreed to invite interested committee members to a sub-committee to explore the idea further.

9.2. David Norton said he had spoken to the family of the late David Champneys and advised operational constraints meant a new annual award was not viable at this time.

9.3. Simon Parsons explained that he had received 71 bookings so far (circa 9 tables).

Meeting Closed at 13.30 hours.



heat transfer society

ANNUAL GENERAL MEETING

Friday 10 March 2023

Annual General Meeting Notice

AGENDA

1. Minutes of Previous Meeting and Matters Arising
2. Chairman's Report
3. Mike Ackrill Trophy
4. Treasurer's Report
5. Approval of Accounts
6. Election of Officers and Committee
7. Election of Auditors and Auditing System
8. Resolutions
9. Any Other Business

The AGM will start at 12 noon on MS Teams (90 minutes)

Registration Link: [HERE](#)

Enquiries

Membership@hts.org.uk

Elections to the committee

Anyone seeking election to the committee should complete the following form and return to
Simon Parsons, Hon. Secretary, 25, Parkside Ave., Bromley, Kent, BR1 2EJ
by Monday 7th March 2023, or email: simon@abbeysales.co.uk

2023/2024 Committee

We nominate _____ (print name) for the following **hts** post
(please circle the one applicable):

Honorary Chairman / Honorary Secretary / Honorary Treasurer / Committee Member

and can confirm that the nominee is prepared to stand.

	Signature	Print name	Date	Mem. No.
Proposer				
Seconder				