



**MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON THURSDAY 7 MARCH 2013
AT THE FOUNTAINS ABBEY, LONDON, W2 1RL**

PRESENT:

Committee	Members
Barry Crittenden (President)	
M Gough (Hon Chairman)	
C J Weil (Hon Secretary)	
S W Earland (Hon Treasurer)	
D Butterworth	
D J Evans	
D Gibbons	
D Norton	
S Parsons	
R Skinner	

APOLOGIES:

G Bowes	K Baksh
T Griffin	
D King	
M Moore	
S Pugh	
T Ralston	
J Rose	
H Zettler	

1. MINUTES OF PREVIOUS AGM AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on Thursday 7th March 2013 were reviewed.

It was proposed by D Gibbons and seconded by D Norton that, with the corrections as noted above, the minutes be accepted as a true record of the 2013 AGM. This was agreed by a unanimous vote.

Matters Arising: Handled within the agenda.

2. CHAIRMAN'S REPORT

In this Jubilee year I am honoured and privileged to be one of the many celebrating 50 years of success of the society. The society has remained sturdy throughout the years from its formation in 1964 as a technical, social, and networking forum. With like-minded founding members meeting on a regular basis to discussing their heat transfer problems over a drink, it became clear that a more formal set up was needed. Such need turned into the important Society it is today. The Society remains strong and relevant maintaining a healthy membership. Recruitment always remains a priority as does finding interesting topics for presentation and promoting its regular meetings.

13 New Members in 2013-14. Paid up membership now stands at 194.

AGM

The 2013 AGM was held at IHS offices in London with IHS kindly providing refreshments. The meeting was attended by 10 committee members and 1 member (K Baksh). As there were no additional nominations for officers, D Evans proposed and was seconded by K Baksh, that all current officers be proposed and re-elected by a single vote. It was further proposed by C Weil and seconded by S Earland that all committee members be re-elected by single vote. All nominations were elected unanimously. No new members of the committee were proposed. A list of all elected can be found in the minutes of the AGM dated 7TH March 2013.

Annual Dinner

2013 Annual Dinner was held once again at the Grand Connaught Rooms where 142 members and guests attended. Also during the dinner the 2013 HTS Award for Best Project was awarded to the winner Jonathan Harris from The University of Surrey for his project 'The Prediction and analysis of Fouling in a Crude Distillation Preheat Train and its impact on Furnace Firing Cost'. Both Jonathan Harris and his supervisor Dr. Phil Holmes attended the dinner. Jonathan also received a one year free membership of the Society.

The charity raffle with Root and Branch being this year's charity raised £790. This year's charity raffle was sponsored by AspenTech HTFS.

The 2013 Mike Ackrill Trophy was won by Mr Ian Gibbard of Progressive Thermal Engineering for his presentation about troubleshooting steam surface condensers.

On behalf of all our members thanks goes to all the officers and committee members new and long serving who continue to give their help and support to this noble society. Huge thanks go to Colin and Simon Earland for their continued hard work in supporting the society as Secretary and Treasurer. Also, on the same basis, I would like to thank Russell and CB&I for their continued support of venues for our committee meetings.

Thanks also go to Prof. Barry Crittenden for holding the post of President of Society so efficiently during the past year. Barry will be handing over this year to Joe Quarini.

Every year the website (www.hts.org.uk) develops in support of all our marketing efforts and is now the information hub of the Society, containing details of all the Forums, Events and Presentations. On behalf of the committee and members thanks goes to David Butterworth for his sterling work in keeping the ongoing maintenance of the site up to date.

Events

Annual Dinner – Friday 22 March 2013

April Forum – Wednesday 17 April 2013. "Saving fuel, energy and the environment by the application of Flare Gas Recovery" by Trevor Leagas of Zeeco. - 5 people attended

June Forum – Thursday 20 June 2013. Rachael Hamilton and Clare Pittaway of Heatric presented an update on their highly compact Etched plate exchanger technology – 10 attendees

September Forum – Tuesday 17 September 2013 Johnathan Harris, winner of the Heat Transfer Society Award 2012, with an additional presentation by Barry Crittenden – 12 attendees

President's Night – Tuesday 22 October by Barry Crittenden – 13 attendees

November Forum –Thursday 5 December. Blazo Ljubicic of Koch on twisted tube exchangers. New Venue the Fountains Abbey near Paddington Station – 23 attendees.

January (Joint Forum) – Tuesday 14 January 2014. Joint SONG forum. Francesco Colettie of Hexxcell Ltd, Energy efficient heat exchange and catalysis: the UNIHEAT project at IChemE – 28 attendees total from both societies.

February Forum – Tuesday 17 February 2014. Stimulating Simulating. Or rigorous exchanger models inside process simulation for design and operation. Tom Ralston of AspenTech. 14 attendees.

AGM – Thursday 6 March 2014 Venue Fountains Abbey

Annual Dinner - 28 March 2014 – 50th Anniversary of Heat Transfer Society

Martin Gough - Chairman

3. MIKE ACKRILL TROPHY

Selection of the winner should be based on the Forum that most moves the industry forward, and/or has the greatest technical relevance, and/or shows that the presenter put 'extra effort' in to the preparation of their material. The President's presentation should not be considered as a possible winner.

The membership present discussed possible winners for the 2013 Mike Ackrill Trophy and the presentation by Blazo Ljubicic of Koch Heat Transfer was chosen by a show of hands.

4. TREASURER'S REPORT

The Financial Report for the year ending December 2013 was presented. The Treasurer reported an excess of income over expenditure of -£1,006.07. The small outgoing being greater than income was due to one of the HTS Award payments being carried over from last year. And also that the cost of Forums has increased. The report will be reviewed by D Evans and will be presented for acceptance at the next committee meetings to the members. The accounts are available to the members on the HTS website.

5. APPROVAL OF ACCOUNTS

Approval of the accounts subject to review was proposed by D Butterworth and seconded by D Norton. The accounts were approved, on this basis, by a unanimous vote.

The Secretary, C Weil, proposed a vote of thanks to the Treasurer, S Earland. This was seconded by M Gough.

6. ELECTION OF OFFICERS AND COMMITTEE

Officers:

There being no additional nominations for officers, it was proposed by D Evans and seconded by D Gibbons that the officers as proposed be re-elected by a single vote. The nominations below were elected unanimously.

Chairman	Martin Gough	proposed by	D Gibbons	seconded by	D King
Secretary	Colin Weil	proposed by	D Gibbons	seconded by	R Skinner
Treasurer	Simon Earland	proposed by	D Evans	seconded by	D Butterworth

It was proposed by C Weil and seconded by S Earland that the following committee members be re-elected by a single vote. The nominations below were elected unanimously.

G Bowes	proposed by	S Earland	seconded by	D Gibbons
D Butterworth	proposed by	R Skinner	seconded by	D Gibbons
D Evans	proposed by	D Gibbons	seconded by	D King
D Gibbons	proposed by	D Evans	seconded by	D King
T Griffin	proposed by	D Francum	seconded by	L Haseler
D King	proposed by	R Skinner	seconded by	D Evans
M Moore	proposed by	D Evans	seconded by	S Earland
D Norton	proposed by	D Gibbons	seconded by	S Earland
S Parsons	proposed by	S Earland	seconded by	D Gibbons
S Pugh	proposed by	K Baksh	seconded by	R Skinner
J Rose	proposed by	K Baksh	seconded by	D Evans
T Ralston	proposed by	T Griffin	seconded by	L Haseler
R Skinner	proposed by	D Evans	seconded by	D Gibbons
H Zettler	proposed by	D Evans	seconded by	D King

Kassem Baksh was proposed as a new committee member; Proposed by R Skinner and seconded by Martin Gough.

7. ELECTION OF REVIEWERS AND SELECTION OF AUDITING SYSTEM

The accounts will be signed by the committee and officers at the next committee meeting once they have been reviewed.

Virtually all income and expenditure had been actioned through the Society's bank account and it was noted that cash transactions, which are and will be kept to a minimum, are documented with suitable receipts.

The Society is able to disapply the need for a full audit in accordance with the Friendly Societies Act 1974, as amended by the Deregulation (Industrial and Provident Societies) Order 1996. A vote of reaffirmation for un-audited accounts is required at the AGM each year. It was so proposed by D Evans, seconded by D Gibbons and approved by a unanimous vote.

8. RESOLUTIONS

Proposed by Martin Gough that Reg Bott be nominated as a Fellow and Ron Spear and Mike Moore as Life Members. Seconded by Barry Crittenden and unanimously approved.

9. ANY OTHER BUSINESS

- 9.1. It was noted that the consideration of whether there are any significant advantages to the Society becoming a registered charity had been initiated within the Management Committee. The discussion will continue and will be reported back to the next AGM with a recommendation.
- 9.2. The Chairman noted that he was willing to continue in this role for one more year only.
- 9.3. It was suggested that the Management Committee consider if a committee member does not attend multiple meetings without a reasonable reasons they could be asked to relinquish membership.

The meeting closed at 20.00 hours.

Chairman

Secretary

M Gough

C Weil