



**MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON THURSDAY 7 MARCH 2013
AT IHS OFFICES, LONDON, SW1P 2EE**

PRESENT:

Committee	Members
M Gough (Hon Chairman)	K Baksh
C J Weil (Hon Secretary)	
S W Earland (Hon Treasurer)	
D Butterworth	
D J Evans	
D Gibbons	
D King	
M Moore	
S Pugh	
R Skinner	

APOLOGIES:

Ron Spear (President)
G Bowes
T Griffin
D Norton
S Parsons
T Ralston
J Rose
H Zettler

1. MINUTES OF PREVIOUS AGM AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on Thursday 5th March 2012 were reviewed.. In the Chairman's report it should be noted that the HTS award was for 2011 rather than 2012. It was also noted that Mike Ackrill was spelt incorrectly.

It was proposed by D Gibbons and seconded by K Baksh that, with the corrections as noted above, the minutes be accepted as a true record of the 2012 AGM. This was agreed by a unanimous vote.

Matters Arising: Handled within the agenda.

2. CHAIRMAN'S REPORT

Again it is my pleasure to report that the Society remains strong and continues to grow with 6 new members joining in this year. This is fewer than many previous years and certainly not as many as we would want. Recruitment continues to be on our priority list and we constantly strive to find new openings and opportunities of promoting the society.

We look forward to celebrating our 50th year next year. Your committee will consider an event next year to mark this occasion, suggestions are welcome. Next year's dinner should, I believe, be an extra special event so please spread the word that we want everyone to

come with as many of the past member, retirees and associated friends of the society that we can persuade.

AGM

The meeting was held at The Barley Mow, London and was attended by 8 committee members and 1 member (K Baksh). This year's meeting was held at our usual venue the Barley Mow. As there were no additional nominations for officers, D Evans and C Weil proposed and it was seconded by K Baksh & S Earland that all current officers be proposed and re-elected. The nominations were elected unanimously. A list of all elected can be found in the minutes of the AGM dated 5TH March 2012.

Annual Dinner

2012 Annual Dinner was held once more at the Grand Connaught Rooms where 126 members and guests attended. This number was down on previous years but the evening as always was enjoyed by all those in attendance. It was noted that there were a number of overseas visitors who were welcomed. Also during the dinner the 2012 HTS Award for Best Project was awarded to the winners Chris Macnair and Matthew Tatner both from Strathclyde University. The winners were joined by their tutor Dr Mark Heslop.

The 2012 Mike Ackrill Trophy was won by Simon Pugh for his presentation on "The next generation of software for managing fouling".

The raffle raised £799 for McMillan Nurses a charity chosen by Nigel Smith's family. Raffle prizes were kindly donated by HTRI.

HTS Best Project Award

There were 3 nominations for 'Best Project Award 2012'. The chosen project was submitted by Jonathan Harris from The University of Surrey for his project 'The Prediction and analysis of Fouling in a Crude Distillation Preheat Train and its impact on Furnace Firing Cost'. The award will be presented at the Annual Dinner at which Jonathan and his supervisor Dr Phil Holmes have agreed their attendance. It has also been agreed that future award winners will receive one year's free membership.

New Membership

Gareth Fry
Paul Drennan-Durose
John Hudson
Chris Macnair
Mathew Tatner
Jim-Dario Hayman

EVENTS:

6 March	Annual General Meeting	London
30 March	Annual Dinner	London
9 May.	Forum Evening. Presentation by Herr Michael Haack of FUNKE on Plate Heat Exchangers – the next generation. 14 attendees	London
12 June.	Forum Evening. Lakshmi Venkatesh of Petrofac talked about the Impact of Exchanger Selection and Design on an LPG Recovery Unit. Download presentation slides	London

	(pdf 2.3 Mb). 32 attendees	
12 September	Forum Evening. Ian Gibbard of Progressive Thermal Engineering talked about troubleshooting steam surface condensers. Download presentation slides (pdf 1.6 mb). 25 attendees.	London
24 October	President's Night Ron Spear presented "Illustrations of the dos and don'ts of shell and tube exchanger design". 34 attendees.	London
5 December	Forum Evening. One presentation by Chris Macnair (Shell) one of the winners of the 2011 <i>hts</i> Award and another by Colin Weil on Protecting high pressure heat exchangers from catastrophic tube failure. 12 attendees.	London
19 th February	Forum Evening: Presentation by Derek Sumsion. Mechanical Design Engineer, Tube Tech International. Is On-line Cleaning of Heat Exchangers About to become a Reality? 18 attendees.	London

On behalf of all our members once again I give my thanks to all the officers and committee members new and long serving who continue to give their support and trust that they are happy to continue to do so. Special thanks go to Colin and Simon for their hard work in supporting the society as Secretary and Treasurer. Also, on the same basis, I would like to thank Russell and CB&I for their continued support of venues for meetings and forums and Simon Pugh for hosting this AGM.

Thanks also go to Ron Spear for his support as President of the Society handing over to Prof. Barry Crittenden for 2013

The website (www.hts.org.uk) has all interesting and relevant information on the activities of the Society and in many cases copies of the presentations – sometimes with confidential slides removed. I would like to thank David Butterworth for his ongoing support in maintaining the website.

M. Gough - Chairman

3. MIKE ACKRILL TROPHY

Selection of the winner should be based on the Forum that most moves the industry forward, and/or has the greatest technical relevance, and/or shows that the presenter put 'extra effort' in to the preparation of their material. The President's presentation should not be considered as a possible winner.

The membership present discussed possible winners for the 2012 Mike Ackrill Trophy and the presentation by Ian Gibbard of Progressive Thermal Engineering was chosen by a show of hands.

4. TREASURER'S REPORT

The Financial Report for the year ending December 2012 was presented. The Treasurer reported an excess of income over expenditure of £1,209.52. The increased income was despite a reduced number at attendees at the Annual Dinner from the previous year and a slightly reduced income from subscriptions, but this was offset by £550 from mailshots. The report has been reviewed by D Evans and has been presented for acceptance to the committee members. The accounts are available to the members on the HTS website.

5. APPROVAL OF ACCOUNTS

Approval of the accounts was proposed by S Pugh and seconded by K Baksh. The accounts were approved, on this basis, by a unanimous vote.

The Secretary, C Weil, proposed a vote of thanks to the Treasurer, S Earland. This was seconded by M Gough.

6. ELECTION OF OFFICERS AND COMMITTEE

Officers:

There being no additional nominations for officers, it was proposed by D Evans and seconded by K Baksh that the officers as proposed be re-elected by a single vote. The nominations below were elected unanimously.

Chairman	Martin Gough	proposed by	D Gibbons	seconded by	D King
Secretary	Colin Weil	proposed by	D Gibbons	seconded by	R Skinner
Treasurer	Simon Earland	proposed by	D Evans	seconded by	D Butterworth

It was proposed by C Weil and seconded by S Earland that the following committee members be re-elected by a single vote. The nominations below were elected unanimously.

G Bowes	proposed by	S Earland	seconded by	D Gibbons
D Butterworth	proposed by	R Skinner	seconded by	D Gibbons
D Evans	proposed by	D Gibbons	seconded by	D King
D Gibbons	proposed by	K Baksh	seconded by	S Earland
T Griffin	proposed by	D Frankum	seconded by	L Haseler
D King	proposed by	R Skinner	seconded by	D Evans
M Moore	proposed by	D Evans	seconded by	S Earland
D Norton	proposed by	D Gibbons	seconded by	S Earland
S Parsons	proposed by	S Earland	seconded by	D Gibbons
S Pugh	proposed by	K Baksh	seconded by	R Skinner
J Rose	proposed by	K Baksh	seconded by	D Evans
T Ralston	proposed by	T Griffin	seconded by	L Haseler
R Skinner	proposed by	D Evans	seconded by	D Gibbons
H Zettler	proposed by	D Evans	seconded by	D King

No new members were proposed:

7. ELECTION OF REVIEWERS AND SELECTION OF AUDITING SYSTEM

The accounts have been signed by the committee including the officers.

Virtually all income and expenditure had been actioned through the Society's bank account and it was noted that cash transactions, which are and will be kept to a minimum, are documented with suitable receipts.

The Society is able to disapply the need for a full audit in accordance with the Friendly Societies Act 1974, as amended by the Deregulation (Industrial and Provident Societies) Order 1996. A vote of reaffirmation for un-audited accounts is required at the AGM each year. It was so proposed by D Evans, seconded by K Baksh and approved by a unanimous vote.

8. RESOLUTIONS

Proposed by David Butterworth: "The Committee should consider whether there are any significant advantages to the Society becoming a registered charity and report back to the next AGM with a recommendation".

Advantages include that membership fees could be considered to be donations and thus eligible for gift aid.

It was agreed that whilst it was accepted that the Society was running well as a Friendly Society the committee should consider the benefits or drawbacks of changing to a Registered Charity.

9. ANY OTHER BUSINESS

- 9.1. The Chairman noted that he was willing to continue in this role if no others wished to be considered, however he would wish to stand down no later than 2015 (after the 50th Annual Dinner).
- 9.2. Kassem Baksh reiterated that a suitable topic for the next year would be related to the latest constraints on offshore facilities e.g. higher water content, sand, ageing. This will be discussed by the Management Committee.
- 9.3. **The 50th annual dinner: Suggestions on how to commemorate?** This will be discussed by the Management Committee.

The meeting closed at 20.30 hours.

Chairman

Secretary

M Gough

C Weil