



**MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON THURSDAY 3 MARCH 2011
AT IHS, 133 HOUNDSDITCH, LONDON, EC3A 7BX**

PRESENT:	Committee	Members
	D King (Chairman)	K Baksh
	M Gough (Hon Chairman)	
	C J Weil (Hon Secretary)	
	S W Earland (Hon Treasurer)	
	D J Evans	
	D Gibbons	
	M Moore	
	S Pugh	
	S Parsons	
	J Rose	
APOLOGIES:	D Butterworth	
	G Bowes	
	F Gardner	
	D Norton	
	N R Smith	
	R Skinner	
	H Zettler	

1. MINUTES OF PREVIOUS AGM AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on Tuesday 2nd March 2010 were reviewed. There were three corrections: item 6 (officers be re-elected by a single vote) was proposed by David Gibbons and not David Evans; within the Chairman's report the incoming President was noted as George Bowes and should have been noted as Claudette Beyer.

It was proposed by S Pugh and seconded by S Earland that, with the corrections as noted above, the minutes be accepted as a true record of the 2010 AGM. This was agreed by a unanimous vote.

Matters Arising: Handled within the agenda.

2. CHAIRMAN'S REPORT

Finances remain strong with the highest bank holding, I would think, on record. The stable revenue being received by the Society, even in these more financially challenging times, gives confidence to the society's decision to fund the HTS award. We just need to find a good recipient this year to establish the concept with all potential research establishments.

AGM – 2nd March 2010

Attended by some 6 members who managed to find the new prestigious offices of ESDU kindly lent to the society for the evening, providing also sustenance to compliment the quality of the ambiance! All current members of the committee offered themselves for re-election and were duly elected.

Annual Dinner – 26th March 2010

As with the previous year I am happy to record that the 2010 annual dinner held at the Grand Connaught Rooms exceeded expectations, with a total of 171 attendees, indeed the highest ever recorded I believe. Among the highlights was the inauguration of Mr Dave King of BP after receiving Claudette's balls which she returned accompanied by an impromptu monologue. It was noted that the formal part of the dinner should finish in good time in future in order for attendees to have enough time to network (drink!) which is probably the most important reason for their attendance.

The raffle raised £863.00, all monies being donated to Cancer Research UK.

Forum – 20th April 2010 The 'Incredible' Story of the Rough Incident" – Colin Weil

This repeat event for the HTS society followed the first to be organised jointly between Song and HTS was again a success and was well attended. The subject matter, a documentary film of the Rough Bravo offshore platform explosion was very interesting indeed. The idea of joint presentations with the Song group, proposed and organised by Colin, is surely a good one for the society and I'm sure would be good annually.

Forum - 9th June 2010 New Research and Software Integration – Peter Droegemueller

Not too well attended but then the subject matter is of specialist interest.

It is clear from the presentation that funding research remains an important part of the success of the company

Forum – 28th September 2010 – Developing Mechanical Codes and Standards the American way – Tim Griffin – HTFS Mechanical Engineer, AspenTech

An evening of enlightenment and discussion and exactly what the society is established to provide its members.

Forum - 24th November 2010 – New Technology for Flares and Burners – Robert Debes, Burner Applications Engineer and Nigel Palfreeman, Director – Zeeco Europe Ltd

Notwithstanding that the subject is somewhat on the edge of matter usually associated with the interest of the society's members, the turnout was reasonably good and the presentation very good.

President's Night – Dave King - 21st October 2010 – Using Feedback from Operations to Improve Heat Exchanger Designs

Dave gave a very well thought out presentation with useful information outlining the view heat exchanger design and operation through the eyes of a purchaser and user.

New membership of the society continues to at a steady rate and may well balance those who leave for whatever reason.

On behalf of the members I would like to record the society's appreciation for the particular efforts of Colin and Simon, Secretary and Treasurer, and all members who have been able to make contributions to the society this year. Also, on the same basis, I would like to thank Russell and CB&I and Simon and ESDU for their continued support of venues for meetings and forums.

The website (www.hts.org.uk) has all interesting and relevant information on the activities of the Society and in many cases copies of the presentations – sometimes with confidential slides removed.

3. MIKE ACKRILL TROPHY

Selection of the winner should be based on the Forum that most moves the industry forward, and/or has the greatest technical relevance, and/or shows that the presenter put 'extra effort' in to the preparation of their material. The President's presentation should not be considered as a possible winner.

The membership present discussed possible winners for the 2010 Mike Ackrill Trophy and the presentation by Nigel Palfreeman and Robert Debes of Zeeco Europe was chosen by a show of hands.

4. TREASURER'S REPORT

The Financial Report for the year ending December 2010 was presented. The Treasurer reported an excess of income over expenditure of £2,955.83. The report will be reviewed by D Evans and will be presented for acceptance to the committee members shortly. The reviewed and signed accounts will then be available to the members on the HTS website.

The treasurer has removed from the distribution database all those paying less than £15.

It was noted that the funding level is still increasing and it was proposed that the Committee have the option of awarding more than one HTS award if they were of suitable quality, up to a maximum of three. This was proposed by D Evans and seconded by D King and approved unanimously.

5. APPROVAL OF ACCOUNTS

Approval of the accounts, subject to review, was proposed by M Moore and seconded by S Pugh. The accounts were approved, on this basis, by a unanimous vote.

The Secretary, C Weil, proposed a vote of thanks to the Treasurer, S Earland. This was seconded by M Gough.

6. ELECTION OF OFFICERS AND COMMITTEE

Officers:

There being no additional nominations for officers, it was proposed by D Evans and seconded by K Baksh that the officers as proposed be re-elected by a single vote. The nominations below were elected unanimously.

Chairman	Martin Gough	proposed by	M Moore	seconded by	D Gibbons
Secretary	Colin Weil	proposed by	D Evans	seconded by	D King
Treasurer	Simon Earland	proposed by	M Moore	seconded by	M Gough

It was proposed by C Weil and seconded by S Earland that the following committee members be re-elected by a single vote. The nominations below were elected unanimously.

G Bowes	proposed by	seconded by	D Gibbons	
D Butterworth	proposed by	M Moore	seconded by	J Rose

D Evans	proposed by	D Frankum	seconded by	T Griffin
F Gardner	proposed by	D Evans	seconded by	D Gibbons
D Gibbons	proposed by	D Frankum	seconded by	T Griffin
M Moore	proposed by	M Moore	seconded by	D Gibbons
D Norton	proposed by	M Moore	seconded by	D Gibbons
S Parsons	proposed by	D Evans	seconded by	D Gibbons
S Pugh	proposed by	D Gibbons	seconded by	D Evans
J Rose	proposed by	K Baksh	seconded by	S Parsons
R Skinner	proposed by	D Evans	seconded by	D Gibbons
N R Smith	proposed by	D Evans	seconded by	M Gough
H Zettler	proposed by	K Baksh	seconded by	S Parsons

Three new members were proposed:

Tom Ralston	proposed by	T Griffin	seconded by	D Evans
Tim Griffin	proposed by	T Ralston	seconded by	D Gibbons
Dave King	proposed by	D Evans	seconded by	D Gibbons

The above new committee members were each elected unanimously.

7. ELECTION OF REVIEWERS AND SELECTION OF AUDITING SYSTEM

The accounts will be signed by the committee including the officers at a later date.

Virtually all income and expenditure had been actioned through the Society's bank account and it was noted that cash transactions, which are and will be kept to a minimum, are documented with suitable receipts.

The Society is able to disapply the need for a full audit in accordance with the Friendly Societies Act 1974, as amended by the Deregulation (Industrial and Provident Societies) Order 1996. A vote of reaffirmation for un-audited accounts is required at the AGM each year. It was so proposed by D Evans, seconded by M Moore and approved by a unanimous vote.

8. RESOLUTIONS

None.

9. ANY OTHER BUSINESS

9.1. The Committee had been asked to consider ways of increasing attendance at the Forum meetings. A circular will be sent to members asking for suggestions to develop the Forum meetings, etc.

The meeting closed at 20.27 hours.

Chairman

Secretary

M Gough

C Weil