



**MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON TUESDAY 2 MARCH 2010
AT IHS, 133 HOUNDSDITCH, LONDON, EC3A 7BX**

PRESENT: Committee Members
M Gough (Hon Chairman)
C J Weil (Hon Secretary)
S W Earland (Hon Treasurer)
K Baksh
D Gibbons
S Pugh

APOLOGIES: D Butterworth
G Bowes
D J Evans
F Gardner
S Parsons
M Moore
D Norton
J Rose
N R Smith
R Skinner
H Zettler

1. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on Thursday 3rd March 2009 were taken as read.

It was proposed by S Earland and seconded by D Gibbons that the minutes be accepted as a true record of the 2009 AGM, noting the above correction. This was agreed by a unanimous vote.

Matters Arising:

2. CHAIRMAN'S REPORT

I am pleased to report that the annual dinner has successfully remained at its strength position of around 116 attendees for the second year running after a substantial unexplained drop 2 years ago. It was with particular pleasure that the committee welcomed George Bowes to be the society's President, a well earned honorary position which, as is custom, he took by the balls. There continues unfortunately to be concern over the health of George.

I would like to comment, happily, on the steadily increasing success of the annual raffle raising some £910, being the highest amount yet. This clearly underlines the benevolent basis of the society so perhaps we will be able to achieve four figures this year. The

donation was made to Great Ormond Street Hospital. Certainly we are hoping this; the 45th year will be just as successful as the last.

I would also like to add our sincere thanks to Russel Skinner and in turn CB&I John Brown for all the support given to the society over the years in providing facilities for our committee meetings and other events to be held at their offices. I also used to thank Mike Moore, but as he is now retired (part time consultancy) he has handing over the baton fully to Russel. Also to ESDU and Simon Pugh for continuing to make available their facilities for meetings if required.

New Award

After considerable deliberation your committee has now finalised the details of an annual cash award it has chosen to give and will be based on:-

'The best heat transfer project report, with potential benefits for industry, from a UK university undergraduate in the current academic year'.

The award is aimed at increasing the awareness of the Society and its function as support to Industrial Heat Transfer and to encourage graduates to consider this important field of activity as a career. The winner will be awarded a Certificate, a cash award of one thousand pounds, life membership of the Society and an invitation, as guest, to the hts annual dinner.

The winner will be expected to give a presentation of their work to the Society.

Annual Dinner – March 27th 2009: Turnout was much better than had been feared at 116. Claudette Beyer inaugurated as new Chairman and Joe Quarini awarded the Mike Ackrill trophy.

April Forum – Thursday 23rd April 2009: Cancelled as no presenter available.

June Forum – Thursday 24th June 2009: Professor Spalding on "What we want to know about shell-side flow patters? And how can we best find out". Poor turnout of 7.

September Forum – Tuesday 8th September 2009: Had been agreed to be EXHEAT but they cancelled last week. Offer now received from CLIPPER who make large wind-turbines. They also backed out so CANCELLED.

President's Night – 20th October 2009. Claudette's presentation. Very good evening – 30 attendees. HTRI kindly picked up the tab.

Joint meeting with SONG – Tuesday 27th October 2009. ROUGH Incident, presented by Glenn Sibbick of Centrica Storage. Fully reserved within days of first advertising the meeting. 65 reserved but sadly not all turned up or sent apologies. Very interesting, discussion and had to be curtailed as required to vacate room after 2 and a half hours. SHOULD WE CONSIDER A REPEAT?

November Forum – 17th November 2009: CANCELLED AS 2 MEETINGS IN OCTOBER.

February Forum – Thursday 2nd February 2010. HTRI gave a presentation updating their latest innovations including the alliance with Honeywell. 26 attendees.

On behalf of the members I would like to thank all the officers and committee members for all their efforts during this past year and trust that they will continue to support the society in the future.

The website (www.hts.org.uk) has all interesting and relevant information on the activities of the Society and in many cases copies of the presentations – sometimes with confidential slides removed.

3. MIKE ACKRILL TROPHY

Selection of the winner should be based on the Forum that most moves the industry forward, and/or has the greatest technical relevance, and/or shows that the presenter put 'extra effort' in to the preparation of their material. The President's presentation should not be considered as a possible winner.

The membership present discussed possible winners for the 2009 Mike Ackrill Trophy and the presentation by Glenn Sibbick of Centrica Storage was chosen.

4. TREASURER'S REPORT

The Financial Report for the year ending December 2009 was presented. The Treasurer reported an excess of income over expenditure of £1,536.34. The report had now been reviewed and accepted by the committee members without change from that available to the members.

The treasurer has reviewed the revised data base and all those paying less than £15 are being removed from the distribution list.

5. APPROVAL OF ACCOUNTS

Approval of the accounts was proposed by S Pugh and seconded by K Baksh. The accounts were approved by a unanimous vote.

It was noted again that the Financial Report should not include the term 'Auditor's Notes'. It was agreed this would not be revised this year but will be changed for next year to say 'Reviewer's Notes' and also that the reference to the 'Friendly Societies Act' should be removed and replaced by a clarification that the members have voted reaffirmation for un-audited accounts.

The Secretary, C Weil proposed a vote of thanks to the Treasurer, S Earland. This was seconded by S Pugh.

6. ELECTION OF OFFICERS AND COMMITTEE

Officers:

There being no additional nominations, it was proposed by D Evans and seconded by N Smith that the officers be re-elected by a single vote: the following officers were elected unanimously:

Chairman	Martin Gough	proposed by	S Earland	seconded by	K Baksh
Secretary	Colin Weil	proposed by	K Baksh	seconded by	D Gibbons
Treasurer	Simon Earland	proposed by	K Baksh	seconded by	D Gibbons

It was proposed by C Weil and seconded by S Earland that the following committee members be re-elected by a single vote. This was agreed unanimously.

G Bowes	proposed by	K Baksh	seconded by	D Gibbons
D Butterworth	proposed by	K Baksh	seconded by	D Gibbons
D Evans	proposed by	D Gibbons	seconded by	K Baksh
F Gardner	proposed by	K Baksh	seconded by	D Gibbons
D Gibbons	proposed by	K Baksh	seconded by	S Earland
M Moore	proposed by	K Baksh	seconded by	D Gibbons
D Norton	proposed by	K Baksh	seconded by	S Earland
S Parsons	proposed by	K Baksh	seconded by	S Earland
S Pugh	proposed by	K Baksh	seconded by	S Earland
J Rose	proposed by	K Baksh	seconded by	D Gibbons
R Skinner	proposed by	K Baksh	seconded by	D Gibbons

N R Smith	proposed by	K Baksh	seconded by	D Gibbons
H Zettler	proposed by	D Gibbons	seconded by	K Baksh

No new members were proposed.

It was proposed by S Pugh and seconded by K Baksh that the above committee members be re-elected. This was agreed unanimously.

S Earland proposed a vote of thanks on behalf of the Society for K Baksh contributions to the Society over the many years he has been a member of the Committee.

7. ELECTION OF REVIEWERS AND SELECTION OF AUDITING SYSTEM

The accounts will be signed by the committee including the officers at a later date.

Virtually all income and expenditure had been actioned through the Society's bank account and it was noted that cash transactions, which are and will be kept to a minimum, are documented with suitable receipts.

The Society is able to disapply the need for a full audit in accordance with the Friendly Societies Act 1974, as amended by the Deregulation (Industrial and Provident Societies) Order 1996. A vote of reaffirmation for un-audited accounts is required at the AGM each year. It was so proposed by D Gibbons, seconded by K Baksh and approved by a unanimous vote.

D Gibbons confirmed he had reviewed the 2009 accounts. Note that this is not an audit as the Society's accounts are 'disapplied'.

8. RESOLUTIONS

None.

9. ANY OTHER BUSINESS

9.1. It was noted that the HTS Registered Address has moved from that of N Smith to that of S Earland.

9.2. The Committee had been asked to consider ways of increasing attendance at the Forum meetings. A circular will be sent to members asking for suggestions to develop the Forum meetings, etc.

The meeting closed at 21.00 hours.

Chairman

Secretary

M Gough

C Weil