



**MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON THURSDAY 6 MARCH 2008
AT CB&I JOHN BROWN, LONDON**

PRESENT: Committee Members
M Gough (Hon Chairman)
C J Weil (Hon Secretary)
S W Earland (Hon Treasurer)
K Baksh
D Gibbons
D J Evans
R Skinner
N R Smith

APOLOGIES: D Butterworth
G Bowes
F Gardner
M Moore
D Norton
S Pugh
H Zettler

1. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on Thursday 1st March 2007 were taken as read.

It was proposed by D Gibbons and seconded by D Evans that the minutes be accepted as a true record of the 2007 AGM, noting the above correction. This was agreed by a unanimous vote.

Matters Arising:

There were no matters arising. All other matters covered within the agenda.

2. CHAIRMAN'S REPORT

As an overview for 2007/8 it can be reported that the Heat Transfer Society is in good shape financially and continues to fulfil its stated aims. The committee is well represented with some 15 members albeit that the average age continues to rise! There remains of course considerable pressure on the available time of committee members as the industries we all serve remain particularly buoyant. This of course translates to there continuing to be a wide range of employment opportunities for the members of this society which may be viewed as a healthy position for heat transfer related business in the UK.

The society's overall current financial situation can be reported as being very good, having consistently grown since 2001. The generation of surplus funds has now led your committee to debate and accept a proposal to distribute an annual sum to benefit the promotion of

Industrial Heat Transfer business in the UK. It was resolved that a sum of some £1000 per annum be set aside as a prize for the best heat transfer related research project of industrial significance to be carried out in a British University. It was unanimously felt that this sponsorship option would bring the widest exposure of the societies work whilst giving some incentive to students studying in this very important energy related industry. Universities will be invited to proposed projects from which the Society will choose a winner. On behalf of the committee I would like to record that we are grateful for the support we have received this year from our President John Rose and his particular help in the decision making process for the new HTS Annual Student Prize.

This year the society has also sponsored the Eurotherm best paper prize contributing 1000 Euros. This is a bi-annual event that the committee considered would, through sponsorship, bring wider publicity to the society.

I would also like to add our sincere thanks to Mike Moore, Russel Skinner and in turn CB&I John Brown for all the support given to the society over the years in providing facilities for our committee meetings and other events to be held at their offices. Also to ESDU and Simon Pugh for continuing to make available their facilities for meetings.

ANNUAL DINNER (Friday 30 March 2007)

I am particularly pleased to report that the annual dinner has returned to its former strength with some 144 members and guests attending the 43rd Annual Dinner on 30th March 2007 at the New Connaught Rooms. Past Presidents were invited to the dinner as guests of the society with 17 attending. Of particular note was the attendance of Professor Brian Spalding who is believed to be the oldest Past President. Professor John Rose, (Queen Mary College, University of London) was installed as president for the year. John's work in the field of condensation has led him to be regarded as being at the forefront of this area of science and technology. The raffle raised £712 for the Cancer Treatment and Research Trust at Mount Vernon Hospital, Northwood. This very successful event clearly supports the committee's view that the society remains an important social and networking event for it's members.

Forums this year were a little low in number but remained of very good quality.

April Forum (25 April 2007)

One measurement says more than a thousand expert words. Presented by Marc Ellmer, Managing Director, GEA Airflow Services SARL– 14 attendees.

June Forum (21 June 2007)

The EMbaffle® Heat Exchanger, an Exciting New Development in Shell-and-Tube Exchangers. Presentation by Stuart Oakley and Eric van der Zijden, EMbaffle B.V. 17 attendees.

September Forum (Tuesday 18th September 2007 change to 11th September)

Forum cancelled.

President's Night 16 October 2007 Tuesday

Professor John Rose, The Society President will address the Society on Fifty Years of Research on Condensation Heat Transfer. 21 attendees

Repeat President's Night. November Forum (Thursday 22nd November 2007). 20 attendees

February Forum (Wednesday 6th February 2008)

Heatric Diffusion Bonded Heat Exchangers. Presented by Adam Slater and Mark Kirby, Heatric. 10 attendees.

On behalf of the members I would like to thank all the officers and committee members for all their efforts during this past year and trust that they will continue to support the society in the future.

The website (www.hts.org.uk) has all interesting and relevant information on the activities of the Society and members are invited to participate in the online "chat-room" area.

3. MIKE ACKRILL TROPHY

Selection of the winner should be based on the Forum that most moves the industry forward, and/or has the greatest technical relevance, and/or shows that the presenter put 'extra effort' in to the preparation of their material. The President's presentation should not be considered as a possible winner.

The membership present discussed possible winners for the 2007 Mike Ackrill Trophy and the presentation by Adam Slater and Mark Kirby of Heatric was chosen.

4. TREASURER'S REPORT

The Financial Report for the year ending December 2007 is attached. The Treasurer reported an excess of income over expenditure of £1,436.26. The report had now been reviewed and accepted by the committee members without change from that available to the members.

The treasurer has reviewed the revised data base and all those paying less than £15 will be removed from the distribution list.

5. APPROVAL OF ACCOUNTS

Approval of the accounts was proposed by K Baksh and seconded by N Smith. The accounts were approved by a unanimous vote.

D Evans offered to have his wife, Sue, review the 2007 accounts. Note that this is not an audit as the Society's accounts are 'dis-applied' (see clause 7).

The Chairman, M Gough proposed a vote of thanks to the Treasurer, S Earland. This was seconded by D Evans.

6. ELECTION OF OFFICERS AND COMMITTEE

Officers:

There being no additional nominations, it was proposed by D Evans and seconded by N Smith that the officers be re-elected by a single vote: the following officers were elected unanimously:

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| Chairman | Martin Gough | proposed by | N Smith | seconded by | R Skinner |
| Secretary | Colin Weil | proposed by | D Evans | seconded by | K Baksh |
| Treasurer | Simon Earland | proposed by | N Smith | seconded by | R Skinner |

It was proposed by M Gough and seconded by S Earland that the following committee members be re-elected by a single vote. This was agreed unanimously.

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|---------------|-------------|-----------|-------------|-----------|
| K Baksh | proposed by | M Desouza | seconded by | D Gibbons |
| G Bowes | proposed by | K Baksh | seconded by | C Weil |
| D Butterworth | proposed by | K Baksh | seconded by | S Earland |
| D Evans | proposed by | D Gibbons | seconded by | K Baksh |
| F Gardner | proposed by | N Smith | seconded by | R Skinner |
| D Gibbons | proposed by | D Evans | seconded by | K Baksh |
| M Moore | proposed by | R Skinner | seconded by | N Smith |
| D Norton | proposed by | N Smith | seconded by | R Skinner |
| S Pugh | proposed by | N Smith | seconded by | S Earland |
| N R Smith | proposed by | R Skinner | seconded by | M Gough |
| H Zettler | proposed by | D Evans | seconded by | D Gibbons |
| R Skinner | proposed by | N Smith | seconded by | M Gough |

One new member was proposed and was agreed unanimously

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| S Parsons | proposed by | N Smith | seconded by | R Skinner |
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7. ELECTION OF AUDITORS AND SELECTION OF AUDITING SYSTEM

The accounts will be signed by the committee including the officers at a later date.

Virtually all income and expenditure had been actioned through the Society's bank account and it was noted that cash transactions, which are and will be kept to a minimum, are documented with suitable receipts.

The Society is able to disapply the need for a full audit in accordance with the Friendly Societies Act 1974, as amended by the Deregulation (Industrial and Provident Societies) Order 1996. A vote of reaffirmation for un-audited accounts is required at the AGM each year. It was so proposed by N Smith, seconded by D Evans and approved by a unanimous vote.

8. RESOLUTIONS

None

9. ANY OTHER BUSINESS

9.1. It was proposed by S Earland that Grace Bowes be invited to the annual dinner as a guest of the Society as thanks for her support in reviewing the accounts. Unanimously agreed

The meeting closed at 20.00 hours.

Chairman

Secretary