



**MINUTES OF THE ANNUAL GENERAL MEETING  
HELD ON THURSDAY 1 MARCH 2007  
AT CB&I JOHN BROWN, LONDON**

<b>PRESENT:</b>	Committee	Members
	C J Weil (Hon Secretary)	Peter Johnson
	S W Earland (Hon Treasurer)	
	K Baksh	
	G Bowes	
	D Gibbons	
	D J Evans	
	S Pugh	
	R Skinner	
	H Zettler	
<b>APOLOGIES:</b>	M Gough (Hon Chairman)	
	D Butterworth	
	F Gardner	
	M Moore	
	D Norton	
	N R Smith	

## **1. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING**

The minutes of the previous Annual General Meeting held on Thursday 2<sup>nd</sup> March 2006 were taken as read. It was noted that a member attending last year was written as T. Tipping which should have read T. Tapping.

It was proposed by D Evans and seconded by D Gibbons that the minutes be accepted as a true record of the 2006 AGM, noting the above correction. This was agreed by a unanimous vote.

### **Matters Arising:**

There were no matters arising. All other matters covered within the agenda.

## **2. CHAIRMAN'S REPORT**

The Heat Transfer Society business year of 2006/7 may reasonably be reported as having been a success and whilst not perhaps a 'vintage year' in terms of number of forum presentations, the subjects and quality were of a good standard. On the subject of the number of Forum Presentations per year, your committee has resolved to reduce the number in the future but maintain the standard and relevance to the needs and interests of the members.

**AGM:** 10 people attended the AGM on 2 March 2006.

**ANNUAL DINNER:** 87 members and guests attended the 42<sup>nd</sup> Annual dinner on 31 March 2006 at the New Connaught Rooms. Alan Guy was inaugurated as President. The raffle raised £ 525 for The Cancer Treatment and Research Trust at Mount Vernon Hospital, Northwood.

The Mike Ackrill trophy was awarded to Gerry Francis for his presentation on "The Advantages and Disadvantages of Stainless steel heat exchangers".

As always the dinner was enjoyed by those attending. We did though have a particularly low turn-out following which it was resolved to carry out the marketing exercise at an earlier date before the 2007 event. We trust that the numbers for the 2007 dinner will revert to the usual level.

**Unfortunately the April and May Forum were cancelled**

**June Forum:** A talk was given on the construction and use of Brazed Aluminium Plate Fin heat Exchangers by Chris Avison of Chart Energy and Chemical. 13 attended

**September Forum** Tim Griffin of Aspentech bought us up to date on the new ASME rules for tube-sheet design. 15 attended

**Presidents Night:** Mr Alan Guy was inaugurated as your president for the year. Alan has been associated with the industry since his early days at HTFS and is regarded as a bastion of the industry. His chosen presentation on the subject of breach-lock exchangers was particularly well attended, the food and wine being in abundance and kindly provided by Koch Heat Transfer Inc. 13 attended

**November Forum:** Heating and melting by the use of Impedance technology (TPC) was given by Jim Bernie and Luc-Stéphane Schroeder of Chromalox International. 13 attended

**January Forum:** Presentation cancelled due to exceptionally bad weather

**February Forum:** Developments in Burners and Flares was presented by Richard Withnall and Martin Beddows of Hamworthy Combustion Engineering Ltd. 21 attended

The website ([www.hts.org.uk](http://www.hts.org.uk)) has all interesting and relevant information on the activities of the Society and members are invited to participate in the online "chat-room" area.

The society's overall current financial situation can be reported as being very good, having consistently grown since 2001. The generation of surplus funds has now led your committee to consider proposals for distribution of annual sums to the benefit of a worthy cause associated with the Society's interests in the well being of heat transfer business in the UK. The Society will be making a decision on this matter in the forthcoming months.

It may be recorded that all the officers of the committee have readily fulfilled their roles this year as best as they are able under pressure of work in this currently very busy industry. Notwithstanding such pressure on the time of each committee member, the committee is currently particularly strong with some 15 members. Particular credit and thanks goes to Kassem who quickly stepped in to the secretarial role to support Colin who has been going through a very sad and difficult time during this recent period.

On behalf of the committee I would like to record that we are grateful for the use of offices at both CB&I John Brown and ESDU for our committee meetings. I would also like to add our thanks to Mike Moore, Russel Skinner and Simon Pugh for making the arrangements and providing refreshments.

### 3. MIKE ACKRILL TROPHY

Selection of the winner should be based on the Forum that most moves the industry forward, and/or has the greatest technical relevance, and/or shows that the presenter put 'extra effort' in to the preparation of their material. The President's presentation should not be considered as a possible winner.

The membership present discussed possible winners for the 2006 Mike Ackrill Trophy and the presentation by Jim Bernie and Luc-Stéphane Schroeder of Chromalox was chosen.

### 4. TREASURER'S REPORT

The Financial Report for the year ending December 2006 is attached. The Treasurer reported an excess of income over expenditure of £1,552.71. The report had now been reviewed and accepted by the committee members without change from that available to the members.

Those paying less than £15 have not yet been removed from the membership roster and that overpayments, when they occur, are refunded. Removal of those paying less than £15 should be completed this year.

### 5. APPROVAL OF ACCOUNTS

Approval of the accounts was proposed by G Bowes and seconded by P Johnson. The accounts were approved by a unanimous vote.

The Chairman, C Weil proposed a vote of thanks to the Treasurer, S Earland. This was seconded by D Evans.

### 6. ELECTION OF OFFICERS AND COMMITTEE

#### Officers:

There being no additional nominations, the following officers were elected unanimously:

Chairman	Martin Gough	proposed by	K Baksh	seconded by	D Gibbons
Secretary	Colin Weil	proposed by	R Skinner	seconded by	G Bowes
Treasurer	Simon Earland	proposed by	R Skinner	seconded by	D Evans

It was proposed by D Evans and seconded by S Earland that the following committee members be re-elected by a single vote. This was agreed unanimously.

K Baksh	proposed by	D Gibbons	seconded by	D Evans
G Bowes	proposed by	D Gibbons	seconded by	K Baksh
D Butterworth	proposed by	C Weil	seconded by	S Earland
D Evans	proposed by	L Haseler	seconded by	R Skinner
F Gardner	proposed by	C Weil	seconded by	K Baksh
D Gibbons	proposed by	L Haseler	seconded by	D Evans
M Moore	proposed by	D Evans	seconded by	K Baksh
D Norton	proposed by	D Gibbons	seconded by	S Earland
S Pugh	proposed by	K Baksh	seconded by	D Gibbons
N R Smith	proposed by	K Baksh	seconded by	D Evans
H Zettler	proposed by	D Gibbons	seconded by	D Evans

One new member was proposed and was agreed unanimously

R Skinner	proposed by	K Baksh	seconded by	H Zettler
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Nomination of new Trustee:

R Marsland                                      proposed by   P Johnson                      seconded by   A Guy  
Alan Davis has now retired as a Trustee, as will Peter Johnson.

## **7. ELECTION OF AUDITORS AND SELECTION OF AUDITING SYSTEM**

The accounts were signed by the committee including the officers.

Virtually all income and expenditure had been actioned through the Society's bank account and it was noted that cash transactions, which are and will be kept to a minimum, are documented with suitable receipts.

The Society is able to disapply the need for a full audit in accordance with the Friendly Societies Act 1974, as amended by the Deregulation (Industrial and Provident Societies) Order 1996. A vote of reaffirmation for un-audited accounts is required at the AGM each year. It was so proposed by D Evans, seconded by H Zettler and approved by a unanimous vote.

The Committee thanked Grace Bowes for her offer to assist in preparation of the accounts.

## **8. RESOLUTIONS**

It was proposed by G Bowes that the number of Forum meetings be reduced by combining the January and February meetings to one at the beginning of February and April and May to one meeting on (say) 24<sup>th</sup> April. This was seconded by K Baksh and agreed unanimously.

## **9. ANY OTHER BUSINESS**

9.1. G Bowes suggested that as the balance for the Society's funds increase that it should be considered if a donation should be made to a suitable charity. Any such proposal would be proposed and approved by the Management Committee. This was proposed by D Evans and seconded by H Zettler. This was approved with one abstention.

The meeting closed at 20.38 hours.

Chairman

Secretary